



# PRINCETON COLLEGE OF PHARMACY

(Affiliated to JNTUH, Approved by PCI, New Delhi & Accredited by NAAC)  
Chowdariguda (V), Korremula, Ghatkesar (M), Medchal- Malkajgiri (Dist.) - 500 088  
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## COMPOSITION OF INTERNAL COMPLAINT COMMITTEE

Accordingly, the following committee is hereby constituted with the personnel listed below at Princeton College of Pharmacy, Chowdariguda (V), Ghatkesar (M), Medchal–Malkajgiri (D).

S.No	Name of the Member	Actual Designation	Designation in the Committee
1	Dr.K.Satyanarayana	Principal	Chairperson
2	Mrs.G.Swetha Reddy	Associate Professor	Co-ordinator
3	Ms.Ch.Swathi	NGO	Member
4	Mrs.P.Swathi	Associate professor	Member
5	Mrs.P.Madhuri	Associate professor	Member
6	Dr.M.Divya	Assistant professor	Member
7	Mrs.G.Stella	Non-Teaching Staff	Member
8	B.Divya	Student (24GA1R0014)	Member
9	Ch.Harshitha	Student (24GA1R0033)	Member

**Note:** The committee hereby constituted shall continue to function for three years



  
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Medchal (D), Telangana-500088


## INTERNAL COMPLAINT COMMITTEE:

Internal Complaint Committee (ICC) in a college is a body established to address complaints related to sexual harassment, discrimination, or other grievances that affect the well-being and rights of students, faculty, and staff. The ICC is typically mandated by law (such as the **Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013** in India) to ensure a safe and supportive environment for all members of the academic community an internal complaint committee is framed.

### Functions and Responsibilities:

- ❖ Primary function of the ICC is to receive and resolve complaints related to sexual harassment, discrimination, or any form of misconduct.
- ❖ Complaints can be submitted in writing or through other prescribed formats (online forms, emails, etc.).
- ❖ Investigates complaints in a timely and sensitive manner, ensuring confidentiality and fairness. Investigation may involve interviewing the complainant, the accused, and any witnesses.
- ❖ If required, the committee may take appropriate actions, including counseling, mediation, or referring the matter to law enforcement.
- ❖ The Chairperson is typically a senior faculty member or administrator, often from a senior position such as a professor, dean, or a retired judge.
- ❖ The committee includes faculty members from various departments who are trained in dealing with issues of harassment and discrimination.
- ❖ There is often a representative from the non-teaching staff to ensure that issues affecting all employees are addressed.
- ❖ A person from outside the institution, usually from an NGO or legal background, may be included to ensure impartiality and transparency in the process.
- ❖ A student representative, preferably from a higher class or year, can also be part of the committee to voice the concerns of the student body.
- ❖ Internal Complaint Committee (ICC) ensures Justice, Promotes Inclusivity and Respect and Legal Compliance.



  
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