



# PRINCETON COLLEGE OF PHARMACY

(Affiliated to JNTUH, Approved by PCI, New Delhi & Accredited by NAAC)  
Chowdariguda (V), Korremula, Ghatkesar (M), Medchal- Malkajgiri (Dist.) - 500 088  
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## COMPOSITION OF LIBRARY COMMITTEE

Accordingly, the following committee is hereby constituted with the personnel listed below at Princeton College of Pharmacy, Chowdariguda (V), Ghatkesar (M), Medchal–Malkajgiri (D).

S.No	Name of the Member	Actual Designation	Designation in the Committee
1	Dr.K.Satyanarayana	Principal	Chairperson
2	Mrs.G.Vijaya Nirmala	Librarian	Co-ordinator
3	Dr.A.Madhusudhan Reddy	Associate Professor	Member
4	Mr.V.Ravi	Associate Professor	Member
5	Mrs.G.Swetha Reddy	Associate Professor	Member
6	Mrs.S.Sunayana	Associate Professor	Member
7	Mr.Ch.Shivaraj Kumar	Associate Professor	Member
8	Dr.M.Divya	Assistant Professor	Member
9	Mr.G.Satheesh Kumar	Assistant Professor	Member
10	Ankitha	Student (24GA1T0008)	Member

**Note:** The committee hereby constituted shall continue to function until further reconstitution.



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Princeton College of Pharmacy  
Chowdariguda (V), Ghatkesar (M),  
Medchal (D), Telangana-500088

## LIBRARY COMMITTEE:

A Library Committee in a college is a group of individuals responsible for managing, overseeing, and improving the library services, resources, and facilities. The committee plays a key role in ensuring that the library meets the academic and research needs of students, faculty, and staff. It may also be involved in policy-making, budgeting, and ensuring the efficient functioning of the library.

### Functions and Responsibilities:

- ❖ The committee formulates policies related to the library's functioning, including rules regarding book borrowing, timings, and usage of resources.
- ❖ It may also set guidelines for the acquisition of new resources, both physical (books, journals) and digital (e-books, databases).
- ❖ Identifying gaps in the library's collection and recommending purchases or subscriptions for books, journals, online resources, and reference materials.
- ❖ The committee works on preparing the annual budget for the library, allocating funds for the acquisition of new resources, maintenance, staff salaries, and any other expenses.
- ❖ Ensures that the library has the necessary financial resources to function effectively. The library committee reviews the performance of the library periodically, evaluating its effectiveness in meeting the needs of users.
- ❖ Conduct surveys or collect feedback from students and faculty about the library's services, resources, and facilities.
- ❖ Ensures that library staff members are adequately trained to assist users effectively and efficiently.
- ❖ Ensures that the library's physical space is well-maintained and conducive to reading and studying.
- ❖ Suggest improvements in the library's layout, seating arrangements, lighting, and overall atmosphere.
- ❖ Typically, a senior faculty member, such as the Head of the Library or the Dean of the institution, who presides over committee meetings and decision-making.
- ❖ Professors or department heads from various disciplines who represent the academic interests of different departments and provide inputs on resources needed for curriculum and research.
- ❖ The librarian is often the secretary of the committee and is responsible for the day-to-day management of the library. They provide input based on library usage and resource needs.
- ❖ A couple of student representatives from different years or programs, selected to voice the concerns and suggestions of the student body regarding library services and resources.

A representative from the administration may be included, particularly if budgetary decisions or infrastructure planning is involved.



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