



PRINCETON COLLEGE OF PHARMACY

(Affiliated to JNTUH, Approved by PCI, New Delhi & Accredited by NAAC)

Chowdariguda (V), Korremula, Ghatkesar (M), Medchal- Malkajgiri (Dist.) - 500 088

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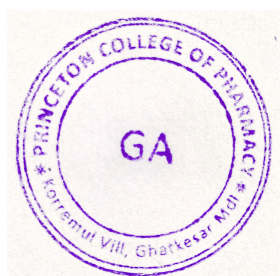
Proc.08/PCOP/2024

Date: 01-09-2024

Composition of Examination Committee for the A.Y. 2024-25

Accordingly, a committee with the following personnel is constituted in Princeton College of Pharmacy, Chowdariguda (V), Ghatkesar (M), Medchal-Malkajgiri (Dist).

S.No	Name of the Member	Actual Designation	Designation in the committee
1	Dr.K.Satyanarayana	Principal	Chairperson
2	Dr.L.Harikiran	Vice-principal	Co-ordinator
3	Mrs.Ch.Sunitha	Associate Professor	Member
4	Mr.B.Sandeep	Associate Professor	Member
5	Mr.K.Kiran kumar	Associate Professor	Member



PRINCIPAL

Princeton College of Pharmacy,
Korremula Vill, Vijayapuri Colony,
Ghatkesar Mdl, Medchal Dist, Telangana.

EXAMINATION COMMITTEE:

An Examination Committee is a group responsible for overseeing and managing all aspects related to the examination process. This committee plays a crucial role in ensuring that exams are conducted in a fair, transparent, and efficient manner, and that academic integrity is maintained. It handles everything from setting up examination schedules to managing results.

Functions and responsibilities:

- ❖ The committee is responsible for creating the examination timetable, ensuring that exams are scheduled in a manner that minimizes clashes for students.
- ❖ It ensures that the examination dates and times are communicated effectively to all students and faculty.
- ❖ The committee works with subject professors or examiners to design and review question papers that align with the syllabus and academic standards. E
- ❖ Ensures that the exam papers are well-structured, clear, and free from errors.
- ❖ It may implement measures to prevent cheating, such as assigning invigilators and setting up surveillance systems during exams.
- ❖ The committee oversees the smooth conduct of examinations by ensuring that the examination rules and regulations are followed.
- ❖ It appoints invigilators, ensures exam centers are well-organized, and manages the seating arrangements to maintain discipline during the exam.
- ❖ Ensures transparency by providing information about exam dates, formats, and grading policies.
- ❖ Coordinate the evaluation process by ensuring that exam scripts are graded on time and accurately.
- ❖ It addresses discrepancies or grievances related to result discrepancies, re-evaluations, or errors in the grading process.
- ❖ The committee may also be responsible for issuing official transcripts, marksheets, and other examination-related documents to students after the results are declared.
- ❖ If there are any instances of cheating, malpractice, or violation of examination rules, the committee investigates the matter and takes appropriate disciplinary action according to the institution's guidelines.

